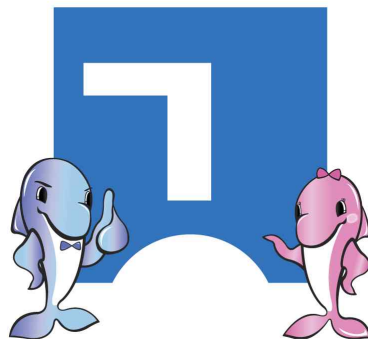

**ADMISSIONS GUIDE FOR
INTERNATIONAL STUDENTS
(Korean Language Course)**



거 제 대 학 교
K O J E U N I V E R S I T Y

- Tel. : +82-55-680-1561~1563
- Email : yshan@koje.ac.kr / OF19087@koje.ac.kr / OF19053@koje.ac.kr
- Address : 91 Majeon 1-gil, Geoje-si, Gyeongsangnam-do, 53325, Korea
KOJE UNIVERSITY, International Exchange Center

1. Application Schedule

Classification	program schedule			
	1semester (Spring)	2semester (Summer)	3semester (Autumn)	4semester (Winter)
Submission of Documents	Every year Sep. ~ Nov.	Every year Dec. ~ Feb.	Every year Mar. ~ May.	Every year Jun. ~ Aug.
Evaluation of Entrance Requirements & Interview				
Announcement of Successful Applicants				
Start the Class	Every year Mar.	Every year May.	Every year Sep.	Every year Nov.
Course Period	Every year Mar. ~ May.	Every year May. ~ Jul.	Every year Sep. ~ Nov.	Every year Nov. ~ Jan.

2. Qualifications

○ Nationality

- Native-born foreigner whose parents are native-born foreigners (students/parents who became foreigners after being born are not included)
- Nationality of Applicants should be legally valid on the day of the application deadline.
- Holders of Dual nationalities(with Korean) cannot apply for this screening procedure.
- In the case of legal family with only one parent(unmarried parent), that parent's nationality will be counted.

○ Educational Background: High-school graduate (or graduate-to-be)

□ Formal education equivalent to Korean high school

*Enforcement decree in the Law of Elementary & Middle School Education No. 98-1-9

Years of education		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Transfer to Korean system		elementary school				middle school			high school			university					
Foreign system	12	5 - 3 - 4 - 4				5years		3years		4years			4years				
	13	6 - 4 - 3 - 3				6years			4years			3years		3years			
	11	6 - 3 - 2 - 5				6years			3years		2years*		5years				
	13	2 - 4 - 3 - 4 - 3				2years	4years		3years		4years			3years			
	12	8 - 4 - 4				8years				4years			4years				

- Applicants should complete all formal education in ONE country.
- Applicants who studied in more than two countries should complete 12 years. Applicants who completed less than 11 years should apply to high school as a freshman or transfer in Korea or overseas.
 - In the case of 11 years, foreign system applicants should complete the last 3 years of education in ONE country to acquire qualification of high school.
- For students with unfinished years due to a gap in the education system, the period of years at an overseas university will be counted as equivalent to Korean high school years.

3. Required Documents

NO	Required documents	Remark
1	Koje University Application form	Writing in Korean or English
2	Self-introduction and Study Plan	
3	<ul style="list-style-type: none"> ■ Transcript of completed education and certificate of (scheduled) high school graduation ■ Certificate of (scheduled) coursework Completion or (scheduled) graduation from final degree's university/college 	Apostille or notarized by student's government or embassy in Korea
4	<ul style="list-style-type: none"> ■ Certificate of Nationality (applicant & parents) ■ Certificate of Family Relationship ■ Copy of ID Card(applicant & parents) 	Proof of Nationality & Family Relationship (Notarized) * Copy of Passport, Certificate of Family Register of applicant & parents * Household register mandatory for Chinese nationals (Household including applicants and parents is enough)
5	Certificate of Financial Support (USD \$10,000 or more) ※certificate of bank balance deposited for three to 6 months (for submission to the embassy)	Submit after translating into English
6	The copy of passport	
7	Health check-up table	Tuberculosis, Hepatitis B
8	ID Photo(3.5cm × 4.5cm) 5photos	White background
9	Copy of applicant's Alien Registration Card	If the applicant is already in Korea

Notes for Document Submission

- All documents should be **original** copies.

If documents are not written in Korean or English, they should be translated into English and notarized.

*** Validity of notarization – within 6 months prior to the date of submission.**

- Nationality for native English speaker :

USA, UK, Canada, Ireland, Australia, New Zealand, South Africa.

- Chinese national must submit household registry. When the names of applicant and their parents are on the household registry, applicants do not need to prepare a Certificate of Family Relationship. Ethnic Koreans from Russia·Uzbekistan·Kazakhstan must submit a verification document.

- **Certificate of Finance:**

Bank deposit certificate in applicant's name verifying USD \$10,000 or more, or a certificate of remittance (The certificate should have been issued within the past 30 days) or certificate of money transfer to Korea or certificate of money exchange.

- Valid until the date indicated on the document, but we can only accept a document that has been issued within the past 30 days (Base date: Last day of Submission of Documents).

- All international students must submit a high school diploma and transcripts (freshmen), previous university's transcripts, and a Certificate of Enrollment (transfer) recognized by one of the following methods to the Kojé college International Exchange Center.
(with the exception of the official seal of the principal of one of the Korean International Schools authorized by the Minister of Education)
- 1) Obtaining Apostille stamps on documents (graduation & transcript of high school) in case the student has attended or graduated from school(s) in a country that is a member to the Hague Convention; or
 - 2) Obtaining certifications of documents (graduation & transcript of high school) from the Korean embassy or consular office in the country where the applicant's school is located; or from the government of the country, where the applicant's school is located in Korea.
 - 3) If you receive(d) your degree from a Chinese university, you should obtain and submit the verification at the website of the China Academic Degree & Graduate Education Development Center (www.cdgc.edu.cn) or at the website of China Higher-education Student Information (www.chsi.com.cn).

4. Tuition fee

■ Tuition (Per a year)

Item		Spring	Summer	Autumn	Winter
Korea Tuition		850,000 KRW	850,000 KRW	850,000 KRW	850,000 KRW
Dormitory & Breakfast	Dormitory	344,000 KRW	236,500 KRW	301,000 KRW	236,500 KRW
	Breakfast	58,000 KRW	104,000 KRW	38,000 KRW	106,000 KRW
Health Insurance (1 Year)		200,000 KRW	-	-	-
Others		150,000 KRW	150,000원	150,000 KRW	150,000 KRW
TOTAL		1,602,000 KRW	1,340,500 KRW	1,339,000 KRW	1,342,500 KRW
		5,624,000 KRW			

※ Total amount will be changed slightly depending on the academic calendar.

■ How to pay

Bank	Account Number	Depositor	Notes
Kyongnam Bank	543-35-0002099	KOJE UNIVERSITY	(SWIFT CODE : KYNAKR22XXX)

■ Once the application is completed and the application fee payment is processed, there will be no cancel, and no refund policy of the application fee.
There may be an exceptional case of full or partial refund of the registration fee in the following circumstances only.